

CITY OF WARWICK PURCHASING DIVISION 3275 POST ROAD WARWICK, RHODE ISLAND 02886 TEL. (401) 738-2000, ext. 6240 FAX (401) 737-2364

SCOTT AVEDISIAN MAYOR JAMES F. MARCELLO PURCHASING AGENT

The following notice is to appear in the Providence Journal on Monday, April 29, 2013. It will also appear on the City of Warwick's website. The website address is http://www.warwickri.gov/bids.

CITY OF WARWICK BIDS REQUESTED FOR

Bid #2013-291 Warwick City Hall Tower & Portico Restoration Project

Specifications and Plans are available for review in the Purchasing Division, Warwick City Hall, Monday through Friday, 8:30 AM until 4:30 PM on or after Monday, April 29, 2013. You may also obtain a disk of the plans by contacting the Purchasing Division at 401-738-2000, extension 6241.

A <u>mandatory</u> pre-bid conference will be held on Monday, May 13, 2013 beginning at 2 PM at Warwick City Hall, 3275 Post. Rd., Warwick, RI in the City Council Chambers, 2nd Floor. No bids will be accepted from firms that do not attend this conference.

Sealed bids will be received by the Purchasing Division, Warwick City Hall, 3275 Post Road, Warwick, Rhode Island 02886 up until 10 AM on Wednesday, May 22, 2013. The bids will be opened publicly commencing 10 AM on the same day in the Lower Level Conference Room, Warwick City Hall.

Awards shall be made on the basis of the lowest evaluated or responsive bid price. Please note that no bids can be accepted via email or fax.

Individuals requesting interpreter services for the hearing impaired must notify the Purchasing Division at 401-738-2000, Ext. 6241 at least 48 hours in advance of the bid opening date.

Original Signature on File

James F. Marcello Purchasing Agent

CITY OF WARWICK NOTICE TO BIDDERS

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The opening of bids shall be in the order established by the posted agenda and the agenda shall continue uninterrupted until completion.

Once an item has been reached and any bids on that item has been opened, no other bids on that item will be accepted and any such bid shall be deemed late.

The contractor will not discriminate against any employee or applicant for employment because of physical or mental handicap for any position for which the employee or applicant is qualified and that in the event of noncompliance the City may declare the contractor in breach and take any necessary legal recourse including termination or cancellation of the contract.

A bidder filing a bid thereby certifies that no officer, agent, or employee of the City has a pecuniary interest in the bid or has participated in contract negotiations on the part of the City, that the bid is made in good faith without fraud, collusion, or connection of any kind with any other bidder for the same call for bids, and that the bidder is competing solely in his own behalf without connection with, or obligation to, any undisclosed person or firm.

All bids should be submitted with one (1) original and five (5) copies in a sealed envelope. The exterior of the envelope shall be plainly marked to include: YOUR COMPANY NAME and "Bid #2013-291 Warwick City Hall Tower & Portico Restoration Project." Please submit the SOQ documents in a separate envelope with the company name and marked 'CONFIDENTIAL". Bids received prior to the time of the opening will be securely kept, unopened. No responsibility will be attached to an officer or person for the premature opening of a bid not properly addressed and identified. No bids shall be accepted via facsimile or email.

Should you have any questions, please contact Trish Reynolds, Planning, 3275 Post Rd. Annex, Warwick, RI at 401-738-2000, extension 6293.

All bids should be written in ink or typed. If there is a correction with whiteout, the bidder must initial the change.

Negligence on the part of the bidder in preparing the bid confers no rights for the withdrawal of the bid after it is opened.

Any deviation from the specifications must be noted in writing and attached as part of the bid. The Bidder shall indicate the item or part with the deviation and indicate how the bid will deviate from specifications.

The contractor must carry sufficient liability insurance and agree to indemnify the city against all claims of any nature, which might arise as a result of his operations or conduct of work.

If you received this document from our homepage or from a source other than the City of Warwick Purchasing Division, please check with our office prior to submitting your bid to ensure that you have a complete package. The Purchasing Division cannot be responsible to provide addenda if we do not have you on record as a plan holder.

Bid surety in the form of a bank check, original bid bond or certified check in the amount of 10 percent of the total bid price must be submitted with each bid. If a bid bond is submitted, it shall be duly executed by the bidder as principal and having as surety thereon a surety company licensed to do business in the State of Rhode Island and approved by the owner.

The successful bidder must provide the City of Warwick with an original certificate of insurance for General & Automobile Liability in a minimum amount of \$1 million, naming the *City of Warwick as the additional insured* and so stated on the certificate with the bid name and bid number. It is the vendor's responsibility to provide the City of Warwick with an updated Certificate of Insurance upon expiration of the original certificate.

The successful bidder must furnish a labor and material bond, and a performance bond in the amount of 100 percent of the total bid price.

The successful bidder will provide said insurance/bonds within ten (10) calendar days after notification of award or the City reserves the right to rescind said award.

Failure to provide adequate insurance coverage within the specified duration of time as set forth is a material breach of contract and grounds for termination of the contract.

The successful bidder must comply with all Rhode Island Labor Laws, Chapter 37-12-13, and all other applicable Local, State and Federal Laws.

Prevailing Wages will apply to this bid. Current rates may be viewed at http://www.dlt.state.ri.us/pw. The General Decision number is RI130001 04/05/2013 RI1.

The contractor shall keep himself informed of and comply with all laws, ordinances and regulations of the federal, state and municipal governments which may apply and be in force during the life of the contract, in any manner which may affect himself/employees or the conduct of the work or the materials used or employed in the work. Before submitting bids, prospective bidders shall examine the terms, covenants and conditions of all codes, permits and laws, which may apply. By submitting a bid, the bidder agrees to comply with all pertinent laws/regulations if awarded a contract.

The IRS Form W-9 attached should be completed and submitted with the bid if the bidder falls under IRS requirements to file this form.

The City is exempt from the payment of the Rhode Island Sales Tax under the 1956 General Laws of the State of Rhode Island, 44-18-30, Paragraph I, as amended.

The successful bidder must comply with all Rhode Island Laws, applicable to public works projects, including, but not limited to provisions of Chapter 13 of Title 37 of the Rhode Island General Laws, pertaining to prevailing wage rates, and all other applicable local, state and federal laws.

The Purchasing Agent reserves the right to reject any and all bids, to waive any minor deviations or informalities in the bids received, and to accept the bid deemed most favorable to the interest of the City.

The City reserves the right to terminate the contract or any part of the contract in the best interests of the City, upon 30-day notice to the contractor. The City shall incur no liability for materials or services not yet ordered if it terminates in the best interests of the City. If the City terminates in the interests of the City after an order for materials or services have been placed, the contractor shall be entitled to compensation upon submission of invoices and proper proof of claim, in that proportion which its services and products were satisfactorily rendered or provided, as well as expenses necessarily incurred in the performance of work up to time of termination.

The bidders are encouraged to meet the established goal of not less than ten (10) percent of the dollar value of the work performed. The contract bid price to the Contractors, subcontractors, and/or supplies which qualify as DISADVANTAGED BUSINESS ENTERPRISES, MBE/WBE, in accordance with Title 37 Public Property & Works, Chapter 37-14.1 Minority Business Enterprise.

Pursuant to R.I. General Law 37-14.1-7, which relates to minority business enterprise and 42-35-1 relating to the administrative procedures act the R.I. Department of Administration has developed rules and regulations governing the certification and of small businesses that are owned and controlled by minorities, woman or disadvantaged individuals to participate in State and Federal programs administered by the State of Rhode Island to qualify as a minority business enterprise (MBE), a woman business enterprise (WBE) or disadvantaged business enterprise (DBE) a firm must meet eligibility standards established in Section 3.00-3.05 of these "Rules, Regulations, Procedures and Criteria Governing the Certification and Decertification of MBE/WBE/DBE."

No extra charges for delivery, handling or other services will be honored. All claims for damage in transit shall be the responsibility of the successful bidder. Deliveries must be made during normal working hours unless otherwise agreed upon.

All costs directly or indirectly related to the preparation of a response to this solicitation, or any presentation or communication to supplement and/or clarify any response to this

Solicitation, which may be required or requested by the City of Warwick shall be the sole responsibility of and shall be borne by the respondent.

If the respondent is awarded a contract in accordance with this solicitation and the respondents bid or response and if the respondent fails or refuses to satisfy fully all of the respondents obligations thereunder, the City of Warwick shall be entitled to recover from the respondent any losses, damages or costs incurred by the City as a result of such failure or refusal.

The City reserves the right to award in part or full and to increase or decrease quantities in the best interest of the City.

Any quantity reference in the bid specifications are estimates only, and do not represent a commitment on the part of the City of Warwick to any level of billing activity. It is understood and agreed that the agreement shall cover the actual quantities ordered during the contract period.

The City reserves the right to rescind award for non-compliance to bid specifications.

The successful bidder must adhere to all City, State and Federal Laws, where applicable.

CITY OF WARWICK

BID AND CONTRACT FORM

TITLE OF SPECIFICATION: Bid #2013-291 Warwick City Hall
Tower & Portico Restoration Project

I. BID:

WHEREAS, the CITY OF WARWICK has duly asked for bids for performance of services and/or supply of goods in accordance with the above-indicated specifications.

The person or entity below does irrevocably offer to perform the services and/or furnish the goods in accordance with the specifications, which are hereby incorporated by reference in exchange for the bid price below;

This offer shall remain open and irrevocable until the CITY OF WARWICK has accepted this bid or another bid on the specifications or abandoned the project.

The bidder agrees that acceptance below by the CITY OF WARWICK shall transform the bid into a contract. This bid and contract shall be secured by Bonds, if required by the specifications.

Pricing as Submitted

Warwick City Hall/2013 Restoration Project Pricing Page

All carpentry work shall be included as part of bid line items. A mandatory carpentry allowance of \$50,000.00 shall be included in bid only to cover any unseen and unexpected carpentry repairs.

1.	Scaffolding, including extended rental	
2.	Waste, Storage, Permits and Temporary Facilities	
3.	Dome recladding and weathervane repair	
4.	Weathervane painting and gilding	
5.	Bell area recladding and repair	
6.	Repair of balustrade	
	Tower level	
	Portico level	
7.	Built in gutter restoration	
8.	Tower masonry restoration	
9.	Clock face restoration , gilding of hands, numerals, minute Markers	
10.	. Dome level prep and painting	
11.	. Tower level prep and painting	
12.	. Portico and trim prep and painting	
13.	. Bird netting	
14.	. Carpentry allowance (mandatory)	\$ <u>50,000.00</u>
15.	. Bond allowance	
16.	. Professional fees (Architectural/Engineering)	
	TOTAL	\$
Please	list any additional fees (if necessary)	

PLEASE SUBMIT THIS PAGE WITH YOUR BID

Acknowledgement of Addendum (if applicable)

	Addendum Number	Signature of Bidder	
			_
			_
COMPANY NA	ME:		
	DDRESS:		
			_
BIDDER'S SIG	NATURE:		
BIDDER'S NAM	ME (PRINT):		
TITLE:	TEL. No	O.:	_
EMAIL ADDRI	ESS:		_*
CONTRACT C	OMPLETION DATE: (In terms of calendar day	ys after award of bid):	-
*Please include you	ur email address. Future bio	ls will be emailed, unless	otherwise noted.
II. AWARD AND	CONTRACT:		
Agent/Finance Director enters into a contractor receipt of the good	the CITY OF WARWICK, as ector/Mayor (delete if inapport with the above party to party to party unless another payment ecifications, both substantive	licable), accepts the above by the bid price upon comp schedule is contained in the	bid and hereby pletion of the project he specifications.
DATE:			
BID	#2013-291	PURCHASING A	GENT